A Regular Meeting of the Members of the Pompton Lakes Borough Municipal Utilities Authority was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey on July 21, 2025.

In accordance with the New Jersey Open Public Meetings Act, adequate notice of this meeting was provided. Letters to North Jersey Herald News, Suburban Trends, and the Administrator of Pompton Lakes, dated February 19, 2025, gave notice that the Regular Meeting of the Authority would be held at 6:00pm on Monday, July 21, 2025. The meeting was held at 2000 Lincoln Avenue, Pompton Lakes, New Jersey. A notice stipulating the time and date of this meeting was also posted in a public place, to wit: 2000 Lincoln Avenue, Pompton Lakes, New Jersey.

Roll Call was as follows:

PRESENT: Kevin Carroll
Neal Galletta
Lloyd Kent
Tim Troast
Erik DeLine
John Pietrowski (Superintendent)
Jeffrey M. Kassover (Attorney)
Randy Hinton Council Liaison

UPON MOTION: duly made by Mr. Kent and seconded by Mr. DeLine, and upon roll call vote the minutes from the Regular Meeting held on June 9, 2025, were accepted.

Mr. Troast stated he will not sign the minutes due to wording on the closed session statement #3 states mention on litigation. Mr. Troast noted there were no litigation matters at the last closed session. Mrs. Read will make the correction for Mr. Troast to sign the minutes.

Vote:

Ayes	Carroll, Galletta, Kent, DeLine
Nays:	None
Absent:	None
Abstain:	Troast

UPON MOTION: duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote to make the change to June 9, 2025 minutes by removing the word litigation from the closed session statement was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

Chairman Carroll noted that no one was present for the Public Portion of the meeting.

CHAIRMAN:

Chairman Carroll reported that he cannot make the September 15, 2025 meeting but is available September 22, 2025. All commissioners are okay with changing the meeting to Monday September 22, 2025.

Chairman Carroll reported that he would like to remind the Superintendent, Mr. Pietrowski, to keep the commissioners updated with anything going on with the Authority. Chairman Carroll stated he does not want to be the last to know if someone were to approach him regarding the MUA.

FINANCIAL OPERATIONS:

Mr. Galletta presented the following bills for approval:

Operating/Vouchers for July	$322,184.51
Additional Expenses for June	$21,564.11
Heath Benefits for July	$29,484.46
Operating Payroll/Gross June	$84,540.48
Social Security for June	$4,833.47
Meter Deposit Refund for June	$135.00
	$462,742.03

CAPITAL:

H2M Associates Inc.		$14,598.20
H2M Associates Inc.		$16,174.00
H2M Associates Inc.		$2,425.00
H2M Associates Inc.		$3,682.00
H2M Associates Inc.		$21,939.10
Vega Americas, Inc.		$2,554.32
North Jersey Pump & Controls LLC		$36,006.00
	TOTAL	$97,378.62

UPON MOTION: duly made by Mr. Galletta and seconded by Mr. Kent, and upon roll call vote it was certified that the funds are available and budgeted to pay these expenses and were accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

Mr. Galletta also stated that we have not yet received the first payment for the PFAS contamination settlement. Mr. Kassover will follow up on the payment.

Mr. Troast inquired about why vehicle and equipment is at 26% when we are only 3 months into the new budget year. Mr. Galletta stated that the Authority spent a couple thousand dollars refurbishing a backhoe.

PERSONNEL:

Mr. Troast reported progress and requested a closed session.

WATER OPERATIONS:

Mr. Kent submitted Mr. Pietrowski's Water System Report and reported that Summit Falls pipe repair is scheduled for August 20th with PSI process. Mr. Kent also reported on water pumping for the month of June it is 18% lower than last June.

UPON MOTION: duly made Mr. Troast and seconded by Mr. Galletta, and upon a roll call vote the Water Report was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

WASTEWATER OPERATIONS:

Mr. DeLine submitted Mr. Pietrowski's Wastewater report and reported that there has been progress made on a number of subjects. Mr. DeLine noted there was a new Automatic Transfer Switch installed and placed into service by Longo Electric on July 10, 2025. On July 15, 2025, the Treatment Plant Effluent flow meter was installed, and the startup was completed. The RBC lift pump #2 VFD was replaced. All three pumps are fully operational. On July 9, 2025, the Equalization Tank and Grit Chamber was sucked out by Wind River Environmental. Albany Pump Station's new pump and valves quote was received and approved. The Thickener Building Overflow Pumps are expected to be shipped on July 18, 2025. Pompton Village Generator was approved by their board which Longo Electric will procure and install. Mr. DeLine also noted that the Highlands association has the quote to install a grinder at their wastewater lift station. Mr. DeLine also reported sludge removal for June was up from last month and down from last June.

UPON MOTION: duly made by Mr. Kent and seconded by Mr. Troast, and upon a roll call vote the Wastewater Report was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

Mr. Troast inquired about the status on Hug a Mug's grease trap installation. Mr. Pietrowski stated that as on July 1, 2025, was the deadline for the grease trap to be installed. Mr. Pietrowski has only heard that she is seeking counsel for harassment. Mr. Pietrowski stated she is getting a surcharge daily for not complying. Mr. Troast also inquired about turning their water off. Mr. Pietrowski noted that the water cannot be turned off due to the entire building being connected to the same water line so turning off Hug a Mug would result in the other businesses' loss of water. Mr. Kassover will put together a letter to send to the business owner giving them another 30-day deadline. There was some additional discussion regarding how to handle this matter.

SUPERINTENDENTS REPORT:

Mr. Pietrowski reported that the RBC replacement has been ordered and also, he is still waiting for the proposal from H2M for the Treatment Plant Upgrade. Mr. Pietrowski also reported that the TWA application was received by the NJDEP for the North Pumping Station. Pompton Five's new sewer lateral was installed and connected. Mr. Kassover reached out to Capodagli again requesting an update on the electrical service easement, still no new updates since May 23, 2025. Mr. Pietrowski stated that on July 1, 2025, a letter was received from the NJDEP confirming the permit overpayment reimbursement check has been mailed. Mr. Pietrowski also stated the Senior Housing and Salt Shed are moving along. Mr. Pietrowski noted that he contacted Mr. John Soojian to discuss a developer's agreement. Mr. Soojian stated they are months away from filing permits. Chairman Carroll inquired about why the short-term funding for the North Pumping Station has been exhausted from the I-Bank. Mr. Pietrowski stated that H2M will need to send additional documentation to expand the short-term funding.

UPON MOTION: duly made Chairman Carroll and seconded by Mr. Troast, and upon a roll call vote the Superintendent's Report was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

ATTORNEY'S REPORT:

Mr. Kassover reported that there was a bid opening for Sanitary Sewer Sludge Removal on Friday, July 18, 2025. The lowest bid was determined to be R-D Trucking, Inc. Mr. Kassover and Mr. Pietrowski are recommending the bid to be awarded to R-D Trucking, Inc. Mr. Kassover prepared a resolution to award the bid to R-D Trucking, Inc. for the term of two years. Mr. Kassover will notify all bidders of the awarded bidder and return the bid security documents to the other bidders. Mr. Kassover will also prepare a contract commencing August 1, 2025, and terminating July 31, 2027. The resolution will be signed by Chairman Carroll and Assistant Secretary DeLine.

UPON MOTION: duly made Chairman Carroll and seconded by Mr. DeLine, and upon a roll call vote to award the Sewer Sludge Removal bid to R-D Trucking, Inc for a two-year term was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, DeLine
Nays:	None
Recuses:	Troast

Mr. Kassover prepared a resolution to be signed to appoint Ms. Justine Fernicola as the Authority's QPA (Qualified Purchasing Agent). Ms. Fernicola shall receive a stipend of $3,500 which will remain in effect as long as she retains her certification as a QPA.

UPON MOTION: duly made by Mr. DeLine and seconded by Mr. Kent, and upon a roll call vote to pass the resolution for appointing Ms. Fernicola as the Authority's QPA was accepted and signed by Chairman Carroll and Secretary Troast.

Vote:

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

Mr. Kassover also prepared a resolution to terminate all employees that have participated in the State of New Jersey Health Benefits Program (SHBP). The Authority has presented the employees with an alternate health plan that was unanimously accepted and go into effect September 1, 2025.

UPON MOTION: duly made by Mr. Troast and seconded by Mr. Kent, and upon a roll call vote to pass the resolution to terminate the SHBP for the Authority's employees and enroll in an alternative plan was accepted and signed by Chairman Carroll and Secretary Troast.

Vote:

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

UPON MOTION: duly made by Mr. Kent and seconded by Mr. Troast, and upon a vote the attorney's report was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

COUNCIL LIAISON:

Mr. Hinton inquired about the second correspondence regarding the Authority refund due for the water allocation permit that has been overpaid since 2003, wondering why it was overlooked for 22 years. Mr. Troast stated that the NJDEP was billing the Authority for the wrong class. Mr. Pietrowski stated this was an error with the NJDEP. Mr. Hinton stated that at the last open space meeting they talked about the sprinkler system at Lakeside Park not working and thought maybe the water was not turned on by the MUA. Mr. Pietrowski stated that the water was turned on and they have worked out a schedule to turn the water on and off for parks and recreation. Mr. Hinton reported that also during the open space meeting someone brought up a piece of property located at 100 Broad Street. This property has 4.08 acres that open space may be interested in purchasing to use for a possible T-ball field or a recreational building. Mr. Hinton walked around the property and found there was a sewer line that runs through the middle of the property. Mr. Hinton stated he wanted to give the MUA a heads-up to investigate the property. Mr. DeLine noted that he believes the property may be used for affordable housing. Mr. Kent stated that affordable housing may be a capacity issue. Mr. Hinton also stated that he saw all the new manhole covers for Dawes Highway and inquired if the Authority is prepared for when they start the paving. Mr. Hinton also inquired about the Authority leaving the State of New Jersey Health Benefits Program and going to a private insurance carrier. Mr. Troast confirmed yes, and that they just signed a resolution regarding the termination.

UPON MOTION: duly made Chairman Carroll and seconded by Mr. Troast, and upon a roll call vote the Council Liaison Report was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

OLD BUSINESS:

Mr. Kent reported that everything is coming along with 279 Ramapo Street. The handy man completed the list of work that needed to be done. Mr. Kent stated that Mr. Pietrowski got an electrician to disconnect the hot tub and Mr. Kent had someone remove it. Mr. Kent noted that Mr. Kassover worked with the realtor on the listing agreement. The property is now listed on the MLS to be rented. Mr. Kent stated that there may be a family interested in renting the property. Mr. Kent feels the house could be rented for $3,850, because that is the rental rate for the size and location of the property. Mr. Kassover will create a lease for the new tenants. Mr. Kent is still working on a list of contractors to use so if anything goes wrong with the house we have references to call. Mr. Kent stated some contractors have an issue with the Authority's paying method. Mr. Pietrowski stated he can approve payments, and the office can cut the check at any time. Mrs. Read will open an account to hold the tenant's security deposit.

CORRESPONDENCE:

Chairman Carroll presented correspondence for discussion on items 1 through 4.

Mr. Kent also inquired about correspondence #2 regarding the NJDEP refunding the Authority for overpaying the water allocation permit. Mr. Pietrowski stated that the NJDEP classified the Authority as an S4 then in 2020 it changed to an S3.

Mr. Kent also inquired about correspondence #1 stating the dates for the Lead Service Line check has changed. Mr. Pietrowski stated it is only for the annual reporting.

UPON MOTION: duly made by Mr. Troast and seconded by Mr. DeLine, and upon a roll call vote item 1 through 4 was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

UPON MOTION: duly made by Chairman Carroll and seconded by Mr. DeLine, and upon roll call the members of the Pompton Lakes Municipal Utilities Authority entered Closed Session at 7:33pm.

Vote:

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

CLOSED SESSION STATEMENT

Whereas Section 7 of the Open Public Meeting Act (N.J.S.A. 10:4-12) permits the exclusion of the public from a meeting in certain circumstances and.

Whereas, on July 21, 2025, this body is of the opinion that such circumstances presently exist.

Now, therefore be it resolved by the commissioners of the Borough Municipal Utilities Authority, county of Passaic, State of New Jersey, as follows:

1. That the public shall be excluded from discussion of action upon the hereinafter-specified subject matter.

2. The general nature of the subject matter to be discussed is as follows:

   To discuss contract Health Care Benefits (Difference Card).

3. The commissioners shall release and disclose to the general public the action taken on this matter of the above-mentioned when the reason for discussing and acting on the matter in closed session no longer exists, but no later than one month of the commissioners arrive at a final decision on the specific subject matter.

Approved:____________________________

Kevin P. Carroll, Chairman

Attest:_________________________

Tim Troast, Secretary

UPON MOTION: duly made by Mr. Kent and seconded by Mr. Troast, and upon roll call vote the members of the Pompton Lakes Municipal Utilities Authority entered back into the Open Session at 8:10pm.

Vote:

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

UPON MOTION: duly made by Mr. Troast and seconded by Mr. DeLine, and upon a roll call vote the creation of an account for the difference card that all employees will receive for their HRA (Health Reimbursement Arrangement) in the amount of $2500 was accepted.

Vote:

Ayes	Carroll, Galletta, Kent, Troast, DeLine
Nays:	None
Absent:	None

UPON MOTION: duly made by Mr. Galletta and seconded by Mr. Troast, and upon roll call vote the Regular Meeting of the Pompton Lakes Municipal Utilities Authority was adjourned at 8:12pm.

Vote:	**Ayes**	Carroll, Galletta, Kent, Troast, DeLine
	Nays:	None
	Absent:	None

Prepared by: Mary Read

Respectfully submitted by

Tim Troast, Secretary